IMPARTIALITY POLICY & PUBLIC STATEMENT

RACS is the legal entity responsible for certification activities; reference to RACS. in this Policy and Public Statement refers to these legal entities.
RACS, it's Top Management, Managers and Staff fully understands the importance of impartiality in undertaking its Certification Activities. RACS will therefore ensure that in all its dealings with clients or potential clients all employees or other personnel are and will remain impartial. To ensure that impartiality is both maintained and can be demonstrated the following principals have been established.

- RACS Certificates are only issued following a review by an independent authorized and impartial competent members committee to ensure that no interest shall predominate.
- RACS does not certify another certification body for its management system certification activities.
- RACS does not offer (and has never offered) management system consultancy or any other form of consultancy to companies or individuals.
- RACS does not offer (and has never offered) an internal audit service to companies or individuals.
- RACS does not own or have any interest (financial or otherwise) in any other company that offers certification, management system consultancy or internal audit services.
- RACS does not outsource audits to a management system consultancy organization, as this poses an unacceptable threat to the impartiality of the certification body.
- RACS does not have (and will not form) any relationships with companies who offer consultancy, internal audit services or other services that can be construed as having an impact on the certification services provided by RACS. Any proposed relationship between RACS and any other company will undergo a risk assessment by the Committee for Impartiality prior to that relationship being formalized.
- Any current relationships with companies, organizations and individuals will be risk assessed on a regular basis to ensure that the relationship does not impact upon the impartiality of the certification process. The risk assessment will be undertaken by the Committee for Impartiality.
- Individuals employed by or otherwise contracted RACS are required to document and record their current and past relationships with all companies. Any situation past or present which may present a potential conflict of interest is required by RACS to be declared. RACS will use the information to identify any threats to impartiality and will not use that individual in any capacity unless they can demonstrate that there is no conflict of interest. The risk assessment will be undertaken by the Committee for Impartiality.
- RACS will not allocate a member of staff or sub-contractor to a management system audit where any past relationship has existed. Exceptionally and at the discretion of the Operations Manager or Top Management an individual or subcontractor may be

allocated to a management system audit where a past relationship has existed but there has been no relationship for a minimum of 2 years. The risk assessment will be reviewed by the Committee for Impartiality.

- RACS does not offer any implementation training.
- RACS will ensure that it is not linked or marketed in any way which links it with the activities of a management system consultancy and will take appropriate action should any such link be identified.
  All employees will be reviewed at least annually to ensure that they remain impartial when conducting audits.

Approved by
Managing Director
RACS

